

# TCFFF Application Form

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## Introduction

The **Tasmanian Community Football Facilities Fund** will assist our clubs and stakeholders in securing significant financial commitment from the various levels of government, other sport user groups, sponsors, local community and business organisations, land developers, club foundations, and/or other strategic partners to contribute towards funding the improvement of existing or provision of new football facilities.

Each community venue is audited annually to measure against our preferred standards for the level of football being played there. When combined with demographic and participation mapping and data systems, our staff and club volunteers are empowered to collaborate with their local government authorities, land owners and others to plan collaboratively and effectively for the future health of our game.

The Tasmanian Community Football Facilities Fund's aim and objectives will guide the AFL National Facilities Panel's assessment criteria, listed later in the guidelines, to measure the impact that proposals may have on our sport.

### AIM

Support the provision of well positioned, welcoming, accessible, fit for purpose football facilities that support our growing game's strategic priorities in Tasmania.

### OBJECTIVES

- Provide fit for purpose, inclusive and accessible facilities that cater for a diversity of participants that wish to participate in our game.
- Maximise available carrying capacity of existing venues and the quality/functionality of supporting infrastructure.
- Develop increased supply through construction of new ovals, especially in growth areas.
- Develop venues to support high performance and talent pathways for players and umpires.
- Provide welcoming and functional facilities that enhance the experience for volunteers and spectators.

### PLEASE NOTE:

Please ensure that as the applicant you have previously discussed your proposal / project with your respective AFL State or Territory body and they are aware of and have encouraged you to complete this application.

### How much funding could a project receive?

Your respective AFL Tasmania representative should be fully aware of how much you are seeking from the AFL via this application.

Generally, the amount requested from this fund would not exceed 10% of the anticipated total project cost, however the fund may consider a request greater than 10% of the

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anticipated total project cost in exceptional circumstances, where a project is deemed by the AFL to be of exceptional strategic importance.

A strategic projects category for projects that clearly demonstrate National or State significance may be accessed for a project deemed to meet such a definition by the AFL.

Demonstration of National or State significance will be easiest to demonstrate for projects relating to those venues capable of, for example, hosting AFL, AFLW, pre season matches, NAB league or other key talent pathway venues for players and umpires.

## Eligibility

Projects that focus on enhancing facility elements that are critical to growing and sustaining participation in football will be considered favourably.

**Eligible projects** include, but are not limited to, the following: • Development of new football ovals and amenities, both in traditional and more innovative settings. • Upgrades to player and umpire change facilities and amenities, particularly conversion to accessible and welcoming female friendly change facilities. • Playing surface upgrades and extensions of the playing area. • Football lighting installations or upgrades. • Projects that protect a football facility against the impact of climate change (i.e. warm season grass conversions, water re-use projects). • The upgrade or development of multi-use facilities where football is a key user/beneficiary.

**Ineligible projects** include, but are not limited to, the following:

- Projects that do not align with objectives of the Fund
- Projects that do not meet relevant Australian standards (e.g. lighting projects) and do not closely adhere to AFL Preferred Community Facility Guidelines.
- Projects that are deemed to have little positive impact on participation levels in Australian Football.
- Projects that require ongoing funding assistance.
- Projects that will receive AFL related funding support through a separate program avenue that is co-funded via the Australian Football Facilities Fund.
- Requests for ongoing assistance with operational costs.
- Routine or cyclical maintenance works.
- Requests for equipment.
- Retrospective funding for a project that has already commenced or has been completed.

## Applicant Contact Details

\* indicates a required field

### Primary Contact

**I am applying for funding on behalf of: \***

- ☐ Football Club  
☐ Local Council

- ☐ Educational Institution  
☐ Other:

No more than 1 choice may be selected.

### Applicant Details

This is the person who be responsible for managing the project and the point of contact.

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**Applicant's Organisation Name \***

Organisation Name

**Name \***

Title

First Name

Last Name

**Position \***

**Mailing Address \***

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

**Mobile \***

Must be an Australian phone number.

**Email \***

Must be an email address.

**ABN \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register

ABN

Entity name

ABN status

Entity type

Goods & Services Tax (GST)

DGR Endorsed

ATO Charity Type

[More information](#)

ACNC Registration

Tax Concessions

Main business location

Must be an ABN.

**Bank Account \***

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Account Name

BSB Number

Account Number

Must be a valid Australian bank account format.

**Provide a copy of your Bank Statement that clearly supports the Bank Account information you have provided above**

Attach a file:

Please upload proof of bank details via bank statement or bank details on club letterhead

## Associated Parties

\* indicates a required field

### Nominating Club

If multiple Clubs, nominate one football club that will be acting as the lead club for this project.

**Club Name \***

Organisation Name

**Any Secondary Clubs? If so, please list them here**

**Primary Address**

Address

**Postal Address**

Address

**Website**

Must be a URL.

### Club Contact Details

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**Primary Club contact \***

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

This the Club Nominee who will be the point of contact for the Project.

**Position \***

**Mobile \***

Must be an Australian phone number.

**Email \***

Must be an email address.

### Local Government Involvement

**Is there Local Government Involvement?**

- ☐ Yes  
☐ No

**Name of LGA \***

Organisation Name

Use your registered official name

**Address**

Address

**ABN \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	

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DGR Endorsed

ATO Charity Type

[More information](#)

ACNC Registration

Tax Concessions

Main business location

Must be an ABN.

### Name of LGA contact \*

Title

First Name

Last Name

### Position \*

### Mobile \*

Must be an Australian phone number.

### Email \*

Must be an email address.

## Educational Institution involvement

### Is a School or any other Educational Institution involved? \*

- ☐ Yes  
☐ No

### Name of Educational Institution \*

Organisation Name

### Address \*

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

### Name of Contact \*

Title

First Name

Last Name

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**Position \***

**Phone Number \***

Must be an Australian phone number.

**Email \***

Must be an email address.

## Project Details

\* indicates a required field

**Project Name \***

**Provide a brief description of your project. Describe the actual works associated with this project. \***

Word count:  
No more than 100 words.

**Venue/ Facility Name \***

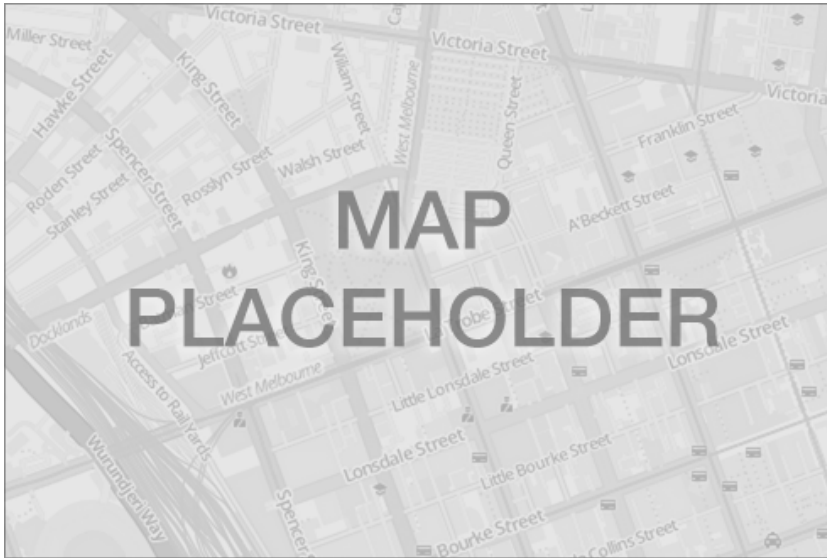
**Project Location**

Address

<input type="text"/>
<input type="text"/>

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### Who owns the land? \*

- ☐ Council  
☐ Crown

- ☐ Private  
☐ Other:

### When is this project expected to take place?

#### Anticipated Start Date \*

#### Anticipated End Date \*

Must be a date and no earlier than 1/2/2021.

### Usage

#### Total number of male members at the primary club

Must be a number.

#### Total number of female members at the primary club

Must be a number.

#### Total club members

This number/amount is calculated.

#### How many hours of access does football currently have to this location per week?

\*

Must be a whole number (no decimal place).



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**What are the predicted new hours of access football will have to this location per week once the project is complete? \***

Must be a whole number (no decimal place).

**Proposed new hours generated**

This number/amount is calculated.

**Outline Local Football Club usage \***

**Secondary club membership numbers (if applicable)**

Please provide the M/F breakdown

**Outline any other Football Usage \***

**Outline any other Facility User and their estimated usage**

## Budget

\* indicates a required field

**Request from the Tasmanian Community Football Facilities Fund (TCFFF) \***

What is the total amount you are requesting from us?

**Estimated Total Project Cost \***

This number/amount is calculated.  
Taken from Total Expenditure.

**% of AFL contribution to Total Project Cost \***

This number/amount is calculated.

## Income

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Funding Contribution	\$	Is the funding contribution confirmed or unconfirmed?
TCFFF Request	\$	
	\$	
	\$	
	\$	
	\$	
	\$	

## Expenditure

Expenditure Description	Expenditure Type	Expenditure Amount	Notes / Comments (\$)
		excl GST	
		\$	
		\$	
		\$	
		\$	

## Budget Totals

Total Income Amount

This number/amount is calculated.

Total Expenditure Amount

This number/amount is calculated.

Income - Expenditure

This number/amount is calculated.  
This should equal "0" to balance.

Any further comments

## Budget Comments

Outline the Past Investment to the site in the last 10 years? Any significant investment that you know of in the past 10 years

## Assessment Criteria

\* indicates a required field

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### How will the Project be delivered? (30%)

Demonstrate the extent to which the project: > Clearly identifies the project scope, methodology and timelines. > Includes the provision of quotations/cost estimates and concept/schematic plans for the project (that are consistent with the current AFL Preferred Facility Guidelines). > Includes confirmation of all other funding contributions (both financial and in-kind). > Encourages innovative approaches to address items such as access, multi-use risk management, and environmental sustainability.

\*

Word count:  
No more than 250 words.

### Why is this project required? (20%)

Demonstrate the extent to which the project:

> Responds to identified community needs, issues and addresses a gap in local facilities.> Provide evidence of how the project is strategically supported by local or regional planning and AFL Tasmania's 28 by 28 vision.

\*

Word count:  
No more than 250 words.

### Planning documents

Attach a file:

Opportunity to upload any supporting planning or strategy documents

### Who will be involved? (10%)

Demonstrate the extent to which the project: > Will be appropriately managed to completion and collaborates with a variety of stakeholders including the council, other clubs, leagues and other community groups as appropriate. > An AFL representative should be included in project groups where an investment is forthcoming from this fund.

\*

Word count:  
Must be no more than 250 words.

### What will the Project Achieve (40%)

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Demonstrate the extent to which the project:

> Improves (or sustains) participation in Tasmanian football. As a result of the project, what will be the additional participation and scheduling outcomes?> How does the project encourage the broadest possible community participation in football, social connection and health and wellbeing?> Describe how the project considers multi-use and improves the quality and range of football opportunities.

**How will this facility improve utilisation of the venue for Australian football users? \***

**Provide additional information below to support the expected outcomes of the project \***

Word count:  
No more than 250 words.

**Is the club associated with this application a Women and Girls Chartered Club? \***

☐ Yes ☐ No

Please attach evidence when providing support documentation for this application

Your application will be favourably considered if the club is recognised as a 'Women and Girls Chartered Club'.

To become a chartered club the club will need to complete three (3) documents and email them back to AFL Tasmania - [aftas.facilities@afl.com.au](mailto:aftas.facilities@afl.com.au)

1. Women and Girls Charter
2. Community Club Quick Wins Checklist
3. Community Club Quick Wins Action Plan

Becoming a Women & Girls Chartered Club is recommended for ALL clubs, not just those with existing women and girls participants.

Once these documents have been received the club will be recognised as a chartered club and receive:

- Recognition via the Play.AFL website
- A Women & Girls Community Football Charter poster that can be publicly displayed in your Club, acknowledging your commitment.
- A suite of digital assets that can be used on your own website, social media platforms and advertising.
- Correspondence on women & girls initiatives, grants and opportunities.
- Favourable consideration when assessing application for AFL based funding initiatives that relate to Women & Girls.

Visit [aftas.com.au/facilities](http://aftas.com.au/facilities) to access these templates.

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**Will the associated Club register as a Women and Girls Chartered Club before completion of the project and subsequent acquittal process? \***

☐ Yes

☐ No

## Attachments

### Supporting Documentation Requirements

Please submit the following mandatory documentation with your application:

- Site plans illustrating current layout and proposed layout.
- Floor plans of new/refurbished buildings.
- Lighting plans, if applicable, including lux charts that are site specific (for projects incorporating lighting).
- Quotes and cost estimates for all aspects of the project.
- Project management framework.
- Evidence of confirmation of funding sources (e.g. local government report confirming contribution, letter from local government CEO or club bank statements).
- Letters of support from organisations that clearly indicate how the group will either support or benefit from the project.
- Landowner documentation required to demonstrate land tenure is a current title search that details the relevant land tenure and the owner(s) or controller(s) of the land.
- If the applicant is not the landowner, a copy of an occupancy arrangement with the owner/ controller of the land is required. There are a range of agreement types, but the most common types are either a lease agreement or a permit/right to occupy the land. The occupancy arrangement must be for a minimum of three years with a commitment to use the land for sport and recreation activities. Should the occupancy agreement expire within the three-year minimum timeframe, then an additional letter from the landowner is required stating a commitment to renew the occupancy agreement.
- For projects located on school land, a completed long term Joint User Agreement is required.

Applicants may also upload or provide links to relevant documents such as local government reports/plans/strategies/community consultation etc to support the project

### Strategic documents, project plans, quotations/cost estimates, concept/schematic plans

You can attach as many attachments as needed.

Attach a file:

### Letters of Support

You can attach as many attachments as needed.

Attach a file:

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### Additional Supporting Documents

You can attach as many attachments as needed.

Attach a file:

### SUBMIT WHEN READY

Click next and press the "**submit**" button at the top of the "**Review**" page.